

INTERNATIONAL APPLICATION FORM 2026

1 STUDENT'S PERSONAL DETAILS

Title:	Mr	Mrs	Ms	Miss	Other	Family Name:		
Given Name:						Preferred Name:		
Date of Birth (dd/mm/yy):		Gender:	Male/Man	Female/Woman	Non-binary	Different term	Prefer not to answer	
Passport Number:			Country of Birth:			Nationality:		
Do you hold a current Australian Visa?								
Yes		No		If Yes, please state category of visa:				
Do you speak a language other than English at home?								
No		Yes, which one?						
If yes, how well do you read, write and speak English?								
Very Well		Well		Not Well		Not at all		

PERMANENT ADDRESS IN HOME COUNTRY	ADDRESS IN AUSTRALIA
Street Number/Name:	Street Number/Name:
Suburb/Town:	Suburb/Town:
Country:	Postcode:
Postcode:	Phone (mobile):
Phone (mobile):	Phone (home):
Phone (home):	Email:
Email:	

PROGRAM SELECTION			
Diploma of Leadership and Management	Intensive General English	Unipath English 1	Unipath English 2
Bridging English Entry Program	IELTS Advanced		
Preferred Start Date (dd/mm/yyyy):		Course Duration:	
(ELICOS enrolments may vary from 2 to 50 weeks)			

FURTHER STUDY OPTIONS & PAYMENT METHOD			
James Cook University Brisbane	Russo Business School	Other, please specify:	
Payment Method:	Up-front payment	Standard payment plan	Flexible payment plan (for onshore and package applicants only)

ENGLISH LEVEL TEST		
Test Type:	Test Score:	Test Date (dd/mm/yy):
Secondary or tertiary education conducted in English medium		
Name of School:	Program:	Highest Level:
If you are currently enrolled in an ELICOS school, please specify:		
Provider Name:	Current English Level:	

OVERSEAS STUDENT HEALTH COVER							
Do you require us to organise Overseas Student Health Cover (OSHC)?	Yes	No	If YES, please indicate:	Single	Dual	Multi	
Overseas students must have OSHC for the duration of their course. For more information on OSHC, please visit the Allianz Global Assistance website: www.oshcallianzassistance.com.au							

EMERGENCY CONTACT	
Name:	Relationship to you:
Best Phone Number:	Medical Condition:

SPONSORED STUDENTS ONLY (Please attach sponsorship letter if available)	
Name of organisation sponsoring you:	

CREDIT TRANSFER (CT) / RECOGNITION OF PRIOR LEARNING (RPL)	
If you hold previous qualifications or industry experience in the area you are studying, you have the right to apply for credit transfers on units already undertaken or recognition of your prior learning on the job.	
Do you wish to apply for credit transfer or RPL?	Yes No Unsure, can Sarina Russo Institute please contact me to discuss this
If yes, please attach supporting documents including any transcripts of previous study, evidence of work experience etc. that might apply and Sarina Russo Institute will contact you to discuss your options.	

EDUCATIONAL QUALIFICATIONS				
Name of school or institution	Name of qualification or course	Years attended		Course Completed (Yes/No)
		From (Month/Year)	To (Month/Year)	

Please attach certified copies of transcripts of all academic records. (A certified copy means a stamped photocopy signed by a public notary or institution representative as being a true and accurate record of the original document). All documents must be translated into English by the issuing institution or by an official translating service.

EMPLOYMENT STATUS

Are you currently employed?

Full-time employee	Part-time employee	Unemployed - seeking full-time work	Unemployed - seeking part-time work
Employer	Not employed - not seeking employment	Employed - unpaid in family business	Self employed - not employing others

STUDY REASON

Of the following, which describes your main reason for undertaking studies at Sarina Russo Institute? (Please select one)

For personal interest or self-development	To get a job	To gain credit into further study	To train towards a different career	As a requirement of my job
To gain extra skills for my job	To get a better job or promotion	To start my own business	To develop my existing business	

Other reasons:

MEDICAL CONDITIONS/DISABILITY

Do you have any medical, physical restrictions, disabilities, addictions, impairments or long term conditions? If yes, then tick ANY applicable boxes:

Physical	Intellectual	Medical Condition	Hearing Impairment/Deaf	Mental Illness	Acquired Brain Impairment	Vision	Learning
----------	--------------	-------------------	-------------------------	----------------	---------------------------	--------	----------

Other (Please provide details):

PRIVACY NOTICE & CONFIDENTIALITY

Privacy Notice

Why we collect your personal information

As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. SRI may not be able to enrol you if you do not provide some or all of Your Information.

How we use your personal information

We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO.

How we disclose your personal information

We are required by law (under the National Vocational Education and Training Regulator Act 2011 (Cth) (NVETR Act)) to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communicating research and statistics about the Australian VET sector.

We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority.

Your Information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by SRI as outlined below and otherwise as detailed under the SRI Privacy Policy. Without limiting the SRI Privacy Policy, SRI may disclose your personal information for these purposes to third parties, including:

- Commonwealth and State or Territory government departments and authorised agencies;
- employers and other training providers whereby the disclosure is relevant to the process of providing educational services to you;
- your employment service provider/s (current and previous, where relevant), this includes attendance and enrolment details;
- our contractors and suppliers – e.g. our IT contractors and database designers
- School – if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Organisations conducting student surveys;
- Researchers; and
- Other students where it is reasonably required to facilitate group projects or assessments; and
- any person, entity or authority with a lawful entitlement to obtain the information.

How the NCVER and other bodies handle your personal information

The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the Privacy Act 1988 (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education, including surveys and data linkage; and understanding the VET market.

The NCVER is authorised to disclose information to the Australian Government Department of Employment and Workplace Relations, Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:

- administration of VET, including program administration, regulation, monitoring and evaluation
- facilitation of statistics and research relating to education, including surveys and data linkage
- understanding how the VET market operates, for policy, workforce planning and consumer information.

The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER's behalf.

The NCVER does not intend to disclose your personal information to any overseas recipients.

For more information about how the NCVER will handle your personal information please refer to the NCVER's Privacy Policy at www.ncver.edu.au/privacy.

If you would like to seek access to or correct your information, in the first instance, please contact your RTO using the contact details listed below.

The Department of Employment and Workplace Relations is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the department will handle your personal information, please refer to the VET Data Privacy Notice at <https://www.dewr.gov.au/national-vet-data/vet-privacy-notice>.

Surveys

You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted.

Contact information

At any time, you may contact Sarina Russo Institute to:

- request access to your personal information
- correct your personal information
- make a complaint about how your personal information has been handled
- ask a question about this Privacy Notice

Further Information

Further details regarding Your Information and your ability to correct or raise concerns regarding the handling of Your Information are located in our Privacy Policy. Students must notify SRI in writing in relation to changes in personal details.

Sarina Russo Institute's privacy policy: <https://www.sri.edu.au/privacy-policy>

Sarina Russo Institute's Consent Notice: <https://www.sarinarusso.com/privacy-policy/#SRIConsent>

DECLARATION

Please visit www.sri.edu.au for full Conditions of Enrolment.

DECLARATION

I declare that the information I have supplied in this application form is, to the best of my knowledge, complete and correct. I acknowledge that my application for admission is subject to acceptance by Sarina Russo Institute, which has power to impose conditions. I further acknowledge that in the event my application for admission as a student at Sarina Russo Institute is accepted, and in consideration of provision of educational resources by Sarina Russo Institute, I will be bound by the provisions of Sarina Russo Institute's relevant student handbooks, statutes, rules and policies as are in force from time to time, and will be subject to the lawful instructions of officers of Sarina Russo Institute.

I understand that information on this form is collected for enrolment and administrative purposes. Information is otherwise held in accordance with the SRI Privacy Policy available at <http://www.sri.edu.au/privacy.aspx> and may be made available to Australian Government agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the Education Services for Overseas Students Act 2000 and the National Code available at <https://www.legislation.gov.au/Details/F2017L01182>. The applicable law for this agreement shall be the law of Queensland, Australia.

AGREEMENT

I have read and understood the SRI Conditions of Enrolment of the Institution as specified on our website.

I understand that, if I have indicated on this form that I wish to apply for entry into another program delivered through an alternative provider, copies of this form and all supporting documents will be forwarded to respective third parties for consideration. I understand that timetables may vary between morning, afternoon and evening.

I understand if I don't have a USI, SRI can apply on my behalf if appropriate identification has been supplied.

GENUINE STUDENT REQUIREMENT

I make this declaration in relation to my application for my preferred course/s at Sarina Russo Institute (SRI). I understand that the Institute will rely on this declaration in relation to any offer of enrolment in the course which is made to me. I understand the Institute will rely on this declaration in relation to any offer of enrolment in the course which is made to me.

I declare that:

- I am a Genuine Temporary Entrant and a Genuine Student*;
- Studying the course is my primary purpose for coming to Australia;
- I understand that if I am granted an Australian student visa, I will have to comply with the conditions on that visa;
- I believe that I am academically qualified for the course I have applied for and have, or will have, the English proficiency level required to commence the course;
- I have calculated the cost of my course, am aware of the current exchange rate between the currency of my home country and the Australian dollar and understand that the exchange rate will vary from time to time;
- I have genuine access to the total funds required, while in Australia, to cover all tuition fees, travel (including return airfare), living costs and overseas student health cover for myself and my dependants (if any) for the duration of the course; and
- If I have ever been refused a visa for entry into Australia, I have advised SRI and provided a copy of the visa refusal notification from Department of Home Affairs (DHA) and any other relevant documentation.

*For the definition of Genuine Student and details of visa requirements visit:
<https://immi.homeaffairs.gov.au/visas/getting-a-visa/visa-listing/student-500/genuine-student-requirement>

SIGNATURE	
Applicant's Signature:	Date (dd/mm/yy):
For student's under the age of 18, a parent/guardian signature is required.	
Parent/Guardian Name:	Relationship:
Parent/Guardian Signature:	Date (dd/mm/yy):

REPRESENTATIVE / AGENT STAMP