



The CHC41115 Certificate IV in Employment Services will give you the skills you need to match employers with job seekers and help people advance their careers. The course focuses on interpersonal skills, communication, and relationship building.

Career Opportunities:

- Career Advisor
- Employment Consultant

Course Outcome:

- CHC41115 Certificate IV in Employment Services

Course Duration:

- 12-18 months.

Course Delivery:

- Online / Virtual Classes through iLearn.

Intakes:

- Monthly.

Certificate 3 Guarantee Program eligibility

To be eligible for the Certificate 3 Guarantee Program, a participant must:

- be aged 15 years or older
- be no longer at school (with the exception of school students in Years 10, 11 and 12 undertaking a VET in School (VETiS) program);
- permanently reside in Queensland
- be an Australian Citizen, Australian permanent resident (includes humanitarian entrant), temporary resident with the necessary visa and work permits on the pathway to permanent residency, or a New Zealand citizen; and
- not hold, and not be enrolled in a certificate III or higher-level qualification, not including qualifications completed at school and foundation skills training.

**Acceptance is subject to eligibility criteria and availability.*

Concessional Student Co-Contribution Fee:

- \$50

Concessional Unit Price Breakdown:

- Core units: 8x \$3.57, 1x \$3.59
- Elective units: 5x \$3.57

Non-Concessional Student Co-Contribution Fee:

- \$160

Non-Concessional Unit Price Breakdown:

- Core units: 8x \$11.43, 1x \$11.46
- Elective units: 5x \$11.42

For full terms and conditions of this program, please refer to <https://www.sri.edu.au/certificate-3-guarantee/>

Entry Requirements

There are no formal entry requirements for this course, however, students are expected to have or be able to achieve written and spoken English skills to the certificate level of the course, or the ability to develop these skills whilst in training to meet the requirements of the qualification.

Basic computer skills/ digital literacy skills are a requirement for this qualification.

Course Structure:

The table below provides an outline of how the course is structured.

Unit Code	Unit Name
CHCCOM002	Use communication to build relationships
CHCDIV001	Work with diverse people
CHCLEG001	Work Legally and ethically
CHCPRP001	Develop and maintain networks and collaborative partnerships
CHCECD001	Analyse and apply information that supports employment and career development
CHCECD007	Maximise participation in work by people with disability
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
CHCMHS001	Work with people with mental health issues
CHCECD003	Promote job seekers to employers
CHCECD002	Deliver and monitor contracted employment services
CHCECD006	Develop and monitor employment plans
CHCECD005	Deliver employment services to employers
CHCCCS016	Respond to client needs
CHCECD009	Conduct career guidance interviews

All courses are subject to change and availability.

How to Apply

Visit www.sri.edu.au and click on Apply Now to get started or call 1300 317 535