

BSB51918 Diploma of Leadership and Management



Course Overview

The Diploma of Leadership and Management suits individuals who want a career in leadership and management across a range of enterprise and industry contexts.

Typically people in these roles display initiative and judgement in planning, organising, implementing and monitoring workload. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.



Internship (Optional)

Up to 20 hours a week for 12 weeks
(Unpaid work experience)



Intake Dates:

Monthly intakes



Joblinx:

Free access to Joblinx services



Delivery Mode:

The delivery model for this course is face-to-face with online support. Students have the option to undertake an internship.



2020 Price:

AU\$ 7,900 + \$250 enrolment fee
**Learning materials included*



Entry Requirements:

Minimum year 11 or equivalent plus basic computer skills and knowledge of Internet use.
IELTS: 5.5
TOEFL: 70 (minimum score of 18)
PTE: 42 or equivalent or an English test can be arranged for direct entry

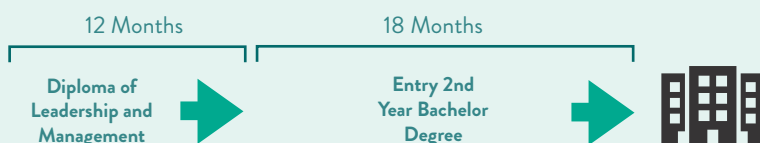


Duration:

12 months

Pathway to University

If it's a university degree you are after, this program has pathways into second year Bachelor Degrees at many leading Australian universities.



Career Outcomes

- Business Manager
- Sales Team Manager
- Human Resources Manager
- Office Manager
- Supervisor
- Operations Manager
- Team Leader
- Small Business Owner
- Project Manager
- Account Manager
- Entrepreneur
- Executive Manager

BSB51918 Diploma in Leadership and Management

- 4 Core subjects + 8 Electives

Core	Title	Description
BSBLDR511	Develop and use emotional intelligence	Identify and understand the impact of your own emotions on others in the workplace.
BSBMGT517	Manage operational plan	Develop, monitor and review systems and processes in achieving profit and productivity plans and targets.
BSBLDR502	Lead and manage effective workplace relationships	Conduct ongoing planning to ensure effective internal and external workplace relationships are developed and maintained.
BSBWOR502	Lead and manage team effectiveness	Develop performance plans and support team members in meeting expected performance outcomes.
Electives		
BSBWOR501	Manage personal work priorities and professional development	Ensure personal work goals, plans and activities reflect the organisation's plans while maintaining professional competence.
BSBFIM501	Manage budgets and financial plans	Implement processes to monitor actual expenditure and to control costs across the work team.
BSBLDR504	Implement diversity in the workplace	Review and evaluate diversity in the workplace against policies and planning objectives.
BSBMGT502	Manage people performance	Develop and agree performance plan with staff incorporating regular feedback and support.
BSBPMG522	Undertake project work	Develop, administer and monitor a project plan for within organisation's objectives.
BSBMKG502	Establish and adjust the marketing mix	Determine the marketing mix for specific markets that best satisfies the target market and meets market objectives.
BSBLDR513	Communicate with influence	Communicate clearly, lead and participate in meetings and make presentations to customers or clients.
BSBR5K501	Manage risk	Identify and analyse risks and implement appropriate control plans and processes.